



Invoicing and Payment Schedule

*Automatic deposits occur every 15th and last of the month, or a day earlier if these fall on a holiday or weekend.

Submit invoice date	Invoice should include	Payment date
5/21/2018	Stipend amount + Visits from 5/07 - 5/20	5/31/2018
6/04/2018	Visits from 5/21 - 6/03	6/15/2018
6/18/2018	Visits from 6/04 - 6/17	6/29/2018
7/02/2018	Visits from 6/18 - 7/01	7/13/2018
7/23/2018*	Visits from 7/02 - 7/22	7/31/2018
8/06/2018	Visits from 7/23 - 8/05	8/15/2018
8/20/2018	Visits from 8/06 - 8/19	8/31/2018
9/03/2018	Visits from 8/20 -9/02	9/14/2018

*Note this invoice includes three weeks of visits